



Quarantine Unit, Ministry of Health Sri Lanka

Title: Standard Operating Procedure for Embarkation of Seafarers to Vessels		
SOP No.: PHS COVID-19 SOP-02	Version: 03	Effective Date: 22.11.2021
Prepared by: Quarantine Unit, Ministry of Health		

Standard Operating Procedure (SOP) for Embarkation of Seafarers/ Sea marshals to Vessels

1. This SOP is applicable for embarkation of both local and foreign seafarers/ sea marshals.
2. Agents and seafarers shall comply with health regulations, guidelines and policies in Sri Lanka.
3. Sri Lankan seafarers/ sea marshals who are planning to embark for an onward vessel should send the following documents to the Port Health Office within- 12-24 hours before the Estimated Time of Arrival (ETA) of the vessel via email
 - a. Covid-19 PCR/Rapid Antigen test reports (as per the health guidelines issued by the Ministry of Health), A copy of Passport
 - b. Completed Health Clearance Form (HCF)
4. Foreign seafarers / sea marshals who are already in the Isolation centers (i.e. Quarantine Centers for seafarers / sea marshals), should submit the following documents for embarkation.
 - a. On arrival/pre-boarding Covid-19 PCR/Rapid Antigen test reports with the COVID-19 vaccination details
 - b. A copy of Passport
 - c. Completed Health Clearance Form (HCF)
5. Foreign seafarers/ sea marshals who are operating under the ‘Bulk Crew Change Category’ should submit the following documents for embarkation
 - a. Pre-boarding Covid-19 PCR/Rapid Antigen test reports (as per the health guidelines issued by the Ministry of Health)
 - b. A copy of Passport
 - c. Completed Health Clearance Form (HCF)
6. Once the documents are received, Port Health Officer (PHO) will grant approval for the embarkation if the requirements are fulfilled.
7. When the seafarer physically present to the port, the agent can bring the originals of the documents, and PHO will endorse the HCF for the Immigration and Emigration officer to proceed with the formalities.



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8. Although this SOP is applicable for routine events, Director Quarantine as the Proper Authority under the Quarantine and Prevention of Diseases Ordinance or any other Proper Authority in the port and airport under the same ordinance has the powers to take judgmental decisions at any time for the best interest on prevention and control of diseases.
9. Any changes to this SOP will be published in the website of the Quarantine Unit as the next version.